



# M.N.COLLEGE, VISNAGAR

STATION ROAD, VISNAGAR:384315, DIST. MEHSANA(GUJ.)

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## Procedures and Policies for maintaining and utilizing Physical, Infrastructure, Laboratory, Classrooms, Library and Sports Facilities.

The institution has made adequate arrangements for the maintenance of the institutional infrastructure. The Institution Development Committee ensures that enough UGC grants and funds available for the same are allocated and then utilized for maintenance. It functions in the following manner.

- The Committee first collects the suggestions regarding infrastructure maintenance through different sources.
- The Institutional Development Committee analyzes them.
- After analysis, the institution informs RB for repairing work. For the development of new infrastructure projects, the institution sends a proposal to various funding agencies like Commissionerate of Higher Education, Gujarat, Rashtriya Uchchar Shiksha Abhiyan (RUSA), Knowledge Consortium of Gujarat (KCG, Ahmedabad) and University Grant Commission, Delhi.
- Further financial expenses like electricity bill, telephone bill, municipality taxes and other academic expenses are incurred by the institution from the funds allocated by the Government of Gujarat.
- Campus security and cleanliness and maintenance of the campus, the classrooms and the laboratories is maintained with the efforts of the class-4 staff and in major cases, the institution goes for the maintenance to outsourcing agencies through the funds received from KCG.
- An annual contract has been given for the maintenance of computers. ICT-enabled Smart Class Rooms and the related systems are maintained by an outsourcing agency.
- Since the institution is fully Government, for any infrastructural maintenance, the institution has to inform R&B Department of Government of Gujarat to whom Government of Gujarat provides the fund for infrastructural maintenance.
- The academic supporting facilities like library, laboratory, museum, botanical garden, gymnasium, institutional sports facilities, community hall are open not only to the students of the institution but also to all the sister concerned government colleges in the surrounding areas and gymnasium, playground, community hall are used by all the stakeholders with the prior permission of the authority.
- A provision of the budget for library maintenance is made by the institutional committee. The activities like fumigation cleaning are done frequently.



  
**PRINCIPAL**  
M.N.College, Visnagar